

Report to Review Child Protection Conference

To be held on ……………………..(date)

**Name of Child/ren: DOB:**

**Report by (name)**

**Designation / Agency**

**Review conference reports should summarise your involvement since the last conference with reference to your responsibilities outlined in the child protection plan. Your report should contain information about each child’s health and development, any information you have about the family and environmental factors and the capacity of the parent to ensure the child’s safety and promote their well-being**

**1. Summary of Agency involvement including key events and actions relating to the plan**

**2. Child’s Developmental Needs**

This section should include information relating to health, education, emotional and behavioural development, identity, family and social relationships, social presentation and self care skills. Does this child have any particular vulnerability which might predispose them to risk of harm or increase their care and support needs?

**3. Family and Environmental Factors**

This section should include information relating to family history and functioning, housing, employment, income, family social integration, community resources

**4. Parenting Capacity**

This section should include information relating to basic care, ensuring safety, emotional warmth, stimulation, guidance and boundaries, stability. What risk factors are present and what might be the likely impact on this particular child? Do the parents have any particular areas of strength or difficulties?

**5. Assessment of risk**

Consider the implications of the information obtained for the child’s future needs, safety, health and development. Ensure that analysis fully considers risks, vulnerabilities and protective factors. The analysis must have a clear child focus. What potential for parental change is there?

How is the plan progressing to make the required changes to safeguard the child? Have the risk factors increased or decreased?

**6. Recommendations including views regarding continued CP listing?**

What outcomes for the child are to be achieved and what needs to be undertaken in order to achieve these outcomes? Are there any particular barriers to achieving change that need to be addressed?

**Name Designation**

**Signature Date**