

Agenda for Child Sexual Exploitation Complex Strategy Meeting

INITIAL AGENDA

Introduction to the meeting:

This Complex Strategy meeting is being held under Warwickshire Safeguarding Board Procedures. A Complex Strategy meeting is a forum to share and clarify information. The meeting is held where there is knowledge or suspicion that children are involved together or being controlled/ exploited by the same person or there are multiple perpetrators. A Complex Strategy Meeting is held to ensure multi agency planning and to agree actions to disrupt the activity, progress investigations and manage risks to the children involved.

Children/young people, parents/carers are excluded from this meeting.

Confidentiality Statement

- It was explained that the meeting is confidential, and a record will be made of the discussion – which is subject to access requests under the Data Protection Act.
- Information given at this meeting is confidential. Matters discussed here are of extreme sensitive nature therefore colleagues are asked that, within the limits of the law, this information is treated with strict confidentiality outside of the meeting and should only be disclosed to professional colleagues with a real need to know.
- All participants will be invited to contribute any information they have. Information not presented openly at the meeting cannot be considered in assessing risk. It is important that it is clear from individual contributions what is fact and what is opinion.
- This Authority has an equal opportunities policy. It is important that everyone at the Conference is treated with mutual respect, giving due regard to race, religion, language, culture, gender, sexuality and disability. Discriminatory attitudes, opinions or language expressed at this meeting will be challenged.
- Members should challenge partners, when appropriate, to ensure that each organization plays its part collectively and effectively to ensure the best outcomes for the child or young person.
- All members will sign a confidentiality form at the start of each meeting based on the following statement: *All information discussed is strictly confidential and must not be disclosed to third parties. All documents circulated in connection with the meeting are to be considered restricted documents and must not be disclosed to*

third parties. The retention of all documentation in a secure location is the responsibility of the receiving agency. If disclosure is sought to a third party then permission must be received from the Chair/Co-Chair of the meeting.

- Professionals were reminded the mapping documents provided are strictly private and confidential and must be stored in a secure place or left at the end of the meeting.

Agenda

1. Introduction and status of the meeting
2. Apologies
3. Reason for convening the complex strategy meeting/ information sharing (including detailed mapping of associations and draw together other potential victims/perpetrators)
4. Police update- Information and updates on potentially involved adults / progress of criminal investigation and disruption activity
5. Information and updates on identified/involved young people including any information shared by the young people/ disclosures (Information known to the district team/ CSE team about the missing episodes and CSE profile- understand the number of missing episode, frequency and duration and CSE team to consider coordinating interventions to young people, ensuring there is a consistent approach)
6. Mapping exercise (if required to consider, Perpetrators, Locations/ Hotspots- found address/ where they go missing to/ properties/ hotel, Risky associations, evidence of Trafficking)
7. Locations/ Hotspots
8. Other considerations
 - Additional resources which are required to help manage the investigation/operation
 - Establish and co-ordinate a community cohesion plan.
 - Establish and co-ordinate a press/media strategy.
9. Risk discussion / Analysis of information shared

10. Chairs summary (including a view on risk posed to the young person)

11. Decisions and agreed actions

12. Review date

Reviews

For any reviews- follow the above format and complete the following:

- 1. Seek updates on previous actions**
- 2. Review agreed actions on Victims/Witnesses**
- 3. Review agreed actions on Perpetrators**
- 4. Communication Strategy and Plan**

ACTIONS:

- 1. Missing Trigger Plan to be devised for each young person, as relevant**
- 2. National Referral Mechanism (NRM) to be initiated (if trafficking concerns raised)**
- 3. Consider if a Trafficking Safety Intervention Plan and checklist needs to be completed for each young person, as relevant**
- 4. Does the border control need to be alerted?**
- 5. Do we need to make sexual health/ health services aware of concerns/ consider alerts**
- 6. Agreement upon relevance and timescale of investigations and interventions for young people**
- 7. Any consideration to issue Harboring/Child Abduction Notices?**
- 8. Further Intel forms to be submitted?**
- 9. Consider cross border issues**
- 10. Communication with victims/ witnesses**
- 11. Victim Risk Assessment/Support Plan considerations**
- 12. Actions that Police will take- who is taking the lead? Timescales for arrest**
- 13. Other agency actions**
- 14. Any further meetings**